



# AUDIOVISUAL EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.

**THE WESTIN**  
ST. FRANCIS  
SAN FRANCISCO  
ON UNION SQUARE

NAME OF CONFERENCE	START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME	ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NO.
STREET ADDRESS	CITY	STATE	ZIP CODE
TELEPHONE NUMBER	DELIVERY DATE		DELIVERY TIME <input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS	PICKUP DATE		PICKUP TIME <input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY			

## ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Prices are for exhibit floor only. All rental prices subject to a 15% markup if ordered day-of.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

**Tax Exempt Status** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

**Form Submission** – Email completed forms to: [psavsales\\_westinsf@psav.com](mailto:psavsales_westinsf@psav.com)

**Cancellations** – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or “no shows” are subject to the full amount of the order, including installation, drayage and tax.

**Labor and/or service charges may apply and/or loss damage waiver.**

### MONITORS

- |   | QTY.  |         |
|---|-------|---------|
| ■ 19” LCD monitor   | _____ | \$165   |
| ■ 32” LCD monitor   | _____ | \$390   |
| <input type="checkbox"/> Dual-post stand <input type="checkbox"/> Table stand |       |         |
| ■ 55” LCD monitor   | _____ | \$955   |
| <input type="checkbox"/> Dual-post stand <input type="checkbox"/> Table stand |       |         |
| ■ 70” LCD monitor with dual-post stand  | _____ | \$1,340 |

### MONITOR ACCESSORIES

- |                           | QTY.  |       |
|---------------------------|-------|-------|
| ■ Blu-ray player/recorder | _____ | \$155 |
| ■ Laptop                  | _____ | \$255 |

### PROJECTION

- |   | QTY.  |       |
|---|-------|-------|
| ■ LCD projector   | _____ | \$560 |
| ■ 42”- 54” Rolling cart with black skirt                | _____ | \$40  |
| ■ Tripod screen   | _____ | \$105 |
| <input type="checkbox"/> 5’ <input type="checkbox"/> 6’ |       |       |





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<b>AUDIO EQUIPMENT</b>	QTY.	
■ Wired handheld microphone	_____	\$84
■ Wireless microphone	_____	\$245
□ Handheld      □ Lavalier		
■ Wireless headset microphone	_____	\$98
<i>Requires wireless microphone unit to operate</i>		
■ Powered speaker	_____	\$105
<i>up to five people</i>		
■ Sound system	_____	\$588
■ <i>two speakers, two stands, one mixer, one wired microphone</i>		
■ <i>up to 20 people</i>		

<b>LIGHTING</b>	QTY.	
■ LED accent light	_____	\$64

<b>POWER</b>	QTY.	
■ 120V – 5 AMP	_____	\$58
■ 120V – 10 AMP	_____	\$90
■ 208V Single phase – 20 AMP	_____	\$150
■ Power strip plus 25' AC cable	_____	\$42

<b>CUSTOM ITEMS</b>	QTY.	
■ Wireless mouse	_____	\$72
■ Laser pointer	_____	\$60
■ Desktop computer speakers	_____	\$50
■ _____	_____	\$ _____
■ _____	_____	\$ _____

**SPECIAL REQUESTS**  
Please add any items not listed above that you require.

To learn about our creative and production services, please contact your PSAV representative.

**PSAV Sales**  
The Westin St. Francis San Francisco  
335 Powell Street, San Francisco, CA 94102  
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