



HCO Parcel Management Credit Card Authorization Form

Instructions

This form authorizes FedEx Office to charge the following credit card account for services rendered by FedEx Office. Signed copies of this form should be immediately taken to the Parcel Management Office or Business Center for tendering in OTP. Processed copies should be shredded using the Iron Mountain, secured shredding bins. All fields below should be completed entirely.

Customer/Account Information

Group / Show Name	Customer Name	Amount to be Charged
Package Tracking Number(s)		
Name of Cardholder (print)	Credit card Type (check one) <input type="radio"/> FedEx Office Account # <input type="radio"/> Discover <input type="radio"/> Visa <input type="radio"/> Dinners Club <input type="radio"/> MasterCard <input type="radio"/> American Express	
Card Number	Expiration Date	Security Code
Billing Zip Code	Credit Card Holder's Authorized Signature	Date
Send Copy To	<input type="radio"/> Email Address	
	<input type="radio"/> Fax Number	
Notes		